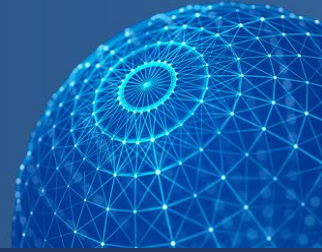




# Updating ANZSCO

Reflecting a modern Australian labour market



Postal, courier, pick-up  
and delivery services

ANZSCO Comprehensive Review

Australian Bureau of Statistics

17/6/2024

## ANZSCO [Preliminary] Proposed Changes

Version 1.0



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Reflecting a modern Australian labour market



## Essential Notes

The Australian and New Zealand Statistical Classification of Occupations (ANZSCO) describes all occupations for the Australian and New Zealand labour market.

The ABS has undertaken a comprehensive review of the Australian and New Zealand Standard Classification of Occupations (ANZSCO) to reflect the contemporary labour market and better meet stakeholders' needs. Public consultation rounds were held across 2023, with each round targeting selected occupations grouped by focus area.

Statistics New Zealand (Stats NZ) have elected not to participate in the current review and therefore occupation changes have only been considered in respect of the Australian labour market.

## Updates to document

This document has been updated based on stakeholder feedback and further research. Minor updates have been made to a handful of occupations. The format of the document has also been updated to improve usability based on feedback received. A preliminary proposed changes document has been created for each of the 43 focus areas. Focus areas were designed to group occupations for consultation purposes only and will not be present in the classification structure.

The preliminary proposed changes presented do not include the full scope of not elsewhere classified categories (nec). Exclusion statements are incomplete and do not reference specific occupation locations within the classification. Outstanding nec categories, exclusion statements and final tweaks to occupations are currently being finalised in preparation for the release of the draft proposed classification in July on the ABS website. The July release will provide users with an opportunity to provide feedback on the structure of the proposed changes, before finalising the update for release by December 2024. These preliminary proposed changes documents are for information only.

## Task lists

ABS recognises the potential of Artificial Intelligence (AI) to enhance our operations and efficiency. To this end, we have employed AI to assist in the creation of initial task lists. However, human experts are responsible for the final content, and AI serves as a tool, not a decision-maker. We value stakeholder input and incorporate it into our editing process placing importance on stakeholder submissions and other relevant research contributions.

Learn more about ANZSCO and the review at [Updating ANZSCO | Australian Bureau of Statistics \(abs.gov.au\)](https://abs.gov.au/anzSCO)

Occupations in the Postal, courier, pick-up and delivery services focus area include:

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## About the focus area

The Postal, courier, pick-up and delivery services focus area covers occupations which require specialised knowledge and skills to:

- receive, sort and despatch mail in organisations and postal sorting centres
- deliver goods and small items, such as documents, messages, mail and parcels, by light vehicles, bicycle or foot
- drive a removal van or truck to move household or office furniture and equipment between locations.

## Summary of consultation

Stakeholder feedback highlighted the substantial overlap in tasks performed by occupations within the Postal, courier, pick-up and delivery services focus area. As a result, some occupations were merged into a single occupation, encompassing the delivery of a diverse range of goods, and utilising various delivery methods and modes of transport.

## 561211 Courier

<b>Existing</b>	<b>Proposed</b>
<p>561211 Courier</p> <p>Delivers goods, documents, messages, samples, x-rays and test results.</p> <p>Skill Level: 5</p> <p>Specialisations:</p> <ul style="list-style-type: none"><li>• Bicycle Courier</li><li>• Motorbike Courier</li><li>• Parcel Contractor</li><li>• Rural Mail Contractor</li></ul>	<p>Retire occupation and merge residual with proposed occupation; 732112 Delivery Person</p>

## 561212 Postal Delivery Officer

<b>Existing</b>	<b>Proposed</b>
<p>561212 Postal Delivery Officer</p> <p>Alternative Title:</p> <ul style="list-style-type: none"><li>• Postie</li></ul> <p>Delivers mail on foot, by bicycle or by motorised transport over allocated delivery rounds.</p> <p>Skill Level: 5</p>	<p>722232 Postal Delivery Officer</p> <p>Alternative Title:</p> <ul style="list-style-type: none"><li>• Postie</li></ul> <p>Delivers mail, usually by motorised transport, over allocated delivery rounds.</p> <p>Registration or licensing may be required.</p> <p>Skill Level: 4</p> <p>Main Tasks:</p> <ul style="list-style-type: none"><li>• Sorts and organises mail for delivery</li><li>• Completes daily vehicle safety checks and loads mail onto a delivery vehicle</li><li>• Delivers mail to homes and businesses</li><li>• Obtains signatures from recipients for some delivered items</li><li>• Returns undelivered mail to a post office</li><li>• Maintains records of mail counts, deliveries, and equipment</li><li>• Assists with checking wrongly addressed, missorted, undelivered, and redirected mail, and processing freepost and underpaid mail</li></ul>

## 561411 Mail Clerk

<b>Existing</b>	<b>Proposed</b>
<p>561411 Mail Clerk</p> <p>Alternative Title:</p> <ul style="list-style-type: none"><li>• Mail Officer</li></ul> <p>Collects, sorts and despatches mail within an organisation.</p> <p>Skill Level: 5</p>	<p>561411 Mail Clerk</p> <p>Alternative Title:</p> <ul style="list-style-type: none"><li>• Mail Officer</li></ul> <p>Collects, sorts and despatches mail within an organisation.</p> <p>Skill Level: 5</p> <p>Main Tasks:</p> <ul style="list-style-type: none"><li>• Collects, sorts and despatches incoming mail</li><li>• Prepares outgoing mail for delivery</li><li>• Operates mail processing equipment</li><li>• Maintains mail records</li><li>• Assists with bulk mailing and special deliveries</li><li>• Resolves mail delivery issues</li><li>• Maintains mailroom supplies and equipment</li></ul>

## 561412 Postal Sorting Officer

<b>Existing</b>	<b>Proposed</b>
<p>561412 Postal Sorting Officer</p> <p>Receives, sorts and despatches mail in a post office or postal sorting centre.</p> <p>Skill Level: 5</p> <p>Specialisation:</p> <ul style="list-style-type: none"><li>Parcel Post Officer</li></ul>	<p>561412 Postal Sorting Officer</p> <p>Receives, sorts and despatches mail in a post office or postal sorting centre.</p> <p>Skill Level: 5</p> <p>Main Tasks:</p> <ul style="list-style-type: none"><li>Receives and sorts incoming mail</li><li>Operates sorting machines to categorise mail</li><li>Prepares mail for delivery</li><li>Identifies mail requiring special handling or additional services</li><li>Maintains records of mail received, sorted, and despatched</li><li>Assists customers with enquires about postal services</li><li>Investigates complaints regarding lost items</li></ul> <p>Specialisation:</p> <ul style="list-style-type: none"><li>Parcel Post Officer</li></ul>



## 732111 Delivery Driver

<b>Existing</b>	<b>Proposed</b>
<p>732111 Delivery Driver</p> <p>Alternative Title:</p> <ul style="list-style-type: none"><li>• Van Driver</li></ul> <p>Drives a van or car to deliver goods.</p> <p>Registration or licensing is required.</p> <p>Skill Level: 4</p> <p>Specialisations:</p> <ul style="list-style-type: none"><li>• Fast Food Delivery Driver</li><li>• Grocery Deliverer</li><li>• Meals on Wheels Driver</li><li>• Taxi Truck Driver</li></ul>	<p>732112 Delivery Person</p> <p>Alternative Title:</p> <ul style="list-style-type: none"><li>• Courier</li></ul> <p>Delivers goods to customers by light vehicle, bicycle, or foot.</p> <p>Registration or licensing may be required.</p> <p>Truck Drivers are excluded from this occupation.</p> <p>Skill Level: 4</p> <p>Main Tasks:</p> <ul style="list-style-type: none"><li>• Collects goods from a collection point for delivery</li><li>• Plans delivery routes to ensure efficient and timely delivery of goods</li><li>• Organises items for delivery according to delivery routes</li><li>• Loads and unloads items for delivery in a safe and secure manner</li><li>• Receives certification of delivery and completes delivery logs and records</li><li>• Returns undelivered items to the appropriate location</li><li>• Performs routine maintenance and inspections on the delivery vehicle to ensure safe and efficient operation</li><li>• May receive and process payments for deliveries</li></ul> <p>Specialisations:</p> <ul style="list-style-type: none"><li>• Fast Food Delivery Person</li><li>• Parcel Contractor</li><li>• Van Driver</li></ul>

## 733113 Furniture Removalist

<b>Existing</b>	<b>Proposed</b>
<p>733113 Furniture Removalist</p> <p>Drives a removal van or truck to move household and office furniture and equipment between locations.</p> <p>Registration or licensing is required.</p> <p>Skill Level: 4</p> <p>Specialisation:</p> <ul style="list-style-type: none"><li>• Office Mover</li></ul>	<p>733113 Furniture Removalist</p> <p>Drives a removal van or truck to move household and office furniture and equipment between locations.</p> <p>Registration or licensing is required.</p> <p>Skill Level: 4</p> <p>Main Tasks:</p> <ul style="list-style-type: none"><li>• Plans and organises the loading, transportation and unloading of furniture and equipment</li><li>• Uses appropriate lifting techniques for heavy items</li><li>• Packs and secures furniture and equipment for safe transport</li><li>• Drives a removal vehicle to transport furniture and equipment</li><li>• Liaises with clients to determine preferences for placing furniture and equipment</li><li>• Completes documentation, including inventories of furniture and equipment moved</li><li>• Inspects and maintains a removal vehicle</li><li>• May assist with packing, assembling and disassembling furniture and equipment</li></ul> <p>Specialisation:</p> <ul style="list-style-type: none"><li>• Office Mover</li></ul>