



Updating ANZSCO

Reflecting a modern Australian labour market



ANZSCO [Preliminary] Proposed Changes

Version 2.0

Library and other
information services

ANZSCO Comprehensive Review

Australian Bureau of Statistics

17/6/2024



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Essential Notes

The Australian and New Zealand Statistical Classification of Occupations (ANZSCO) describes all occupations for the Australian and New Zealand labour market.

The ABS has undertaken a comprehensive review of the Australian and New Zealand Standard Classification of Occupations (ANZSCO) to reflect the contemporary labour market and better meet stakeholders' needs. Public consultation rounds were held across 2023, with each round targeting selected occupations grouped by focus area.

Statistics New Zealand (Stats NZ) have elected not to participate in the current review and therefore occupation changes have only been considered in respect of the Australian labour market.

Updates to document

This document has been updated based on stakeholder feedback and further research. Minor updates have been made to a handful of occupations. The format of the document has also been updated to improve usability based on feedback received. A preliminary proposed changes document has been created for each of the 43 focus areas. Focus areas were designed to group occupations for consultation purposes only and will not be present in the classification structure.

The preliminary proposed changes presented do not include the full scope of not elsewhere classified categories (nec). Exclusion statements are incomplete and do not reference specific occupation locations within the classification. Outstanding nec categories, exclusion statements and final tweaks to occupations are currently being finalised in preparation for the release of the draft proposed classification in July on the ABS website. The July release will provide users with an opportunity to provide feedback on the structure of the proposed changes, before finalising the update for release by December 2024. These preliminary proposed changes documents are for information only.

Task lists

ABS recognises the potential of Artificial Intelligence (AI) to enhance our operations and efficiency. To this end, we have employed AI to assist in the creation of initial task lists. However, human experts are responsible for the final content, and AI serves as a tool, not a decision-maker. We value stakeholder input and incorporate it into our editing process placing importance on stakeholder submissions and other relevant research contributions.

Learn more about ANZSCO and the review at [Updating ANZSCO | Australian Bureau of Statistics \(abs.gov.au\)](https://abs.gov.au/anzsco)

Occupations in the Library and other information services focus area include:

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About the focus area

The Library and other information services focus area covers occupations which require specialised knowledge and skills to:

- develop, maintain, implement and deliver systems for keeping, updating, accessing and preserving records, files, information, historical documents and artefacts
- develop, organise and manage library services such as collections of information, recreational resources and reader information services
- plan and organise the conservation of materials and objects in libraries, archives, museums, art galleries and other institutions
- research and study human behaviour, society and institutions from current and historical perspectives
- translate spoken statements into sign language, and transcribe text and spoken or written material from one language into another
- prepare artworks, specimens and artefacts for collections, arrange and construct gallery exhibits
- direct and guide visitors in galleries and museums
- issue, receive and shelve library items and maintain associated records.

Summary of consultation

There was strong engagement with various industry representatives during the consultation period. Stakeholder feedback largely fell into three main areas: introducing new occupations, revising existing skill levels and descriptions, and updating specialisations to align with regulatory requirements and changes.

224211 Archivist

Existing	Proposed
<p>224211 Archivist</p> <p>Analyses and documents records, and plans and organises systems and procedures for the safekeeping of records and historically valuable documents.</p> <p>Skill Level: 1</p> <p>Specialisations:</p> <ul style="list-style-type: none">• Film Archivist• Legal Archivist• Manuscripts Archivist• Parliamentary Archivist	<p>224211 Archivist</p> <p>Analyses and documents records, and plans and organises systems and procedures for the safekeeping of records and historically valuable documents.</p> <p>Skill Level: 1</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Evaluates and preserves documents for administrative, historical, technical change management, legal, evidential and other purposes• Examines items and arranges examinations to determine condition and authenticity• Develops archival systems, indexes, guides and procedures for archival research and for the retention and destruction of records• Develops, maintains and implements archive policies and procedures• Identifies, organises and prioritises the digitisation of documents <p>Specialisations:</p> <ul style="list-style-type: none">• Digital Archivist• Media Archivist• School Archivist

224212 Gallery or Museum Curator

Existing	Proposed
<p>224212 Gallery or Museum Curator</p> <p>Plans and organises a gallery or museum collection by drafting collection policies and arranging acquisitions of pieces.</p> <p>Skill Level: 1</p>	<p>224212 Gallery or Museum Curator</p> <p>Alternative Title:</p> <ul style="list-style-type: none">• Art Curator <p>Plans and organises a gallery or museum collection by drafting collection policies and arranging acquisitions of pieces.</p> <p>Skill Level: 1</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Plans and organises the acquisition of historical materials, objects, artworks, scientific materials and other forms of cultural materials including Aboriginal and Torres Strait Islander materials• Plans the presentation and installation of artworks, and arranges the layout and lighting of historical, scientific or art displays• Maintains records and catalogues acquisitions• Ensures the overall care and preservation of collections• Researches, compiles and prepares written information about catalogues• Plans, organises, interprets and presents exhibitions and lectures• Collaborates with other institutions and negotiates the loan of items• May write grant applications for funding

224214 Records Manager

Existing	Proposed
<p>224214 Records Manager</p> <p>Designs, implements and administers record systems and related information services, to support efficient access, movement, updating, storage, retention and disposal of files and other organisational records.</p> <p>Skill Level: 1</p> <p>Specialisations:</p> <ul style="list-style-type: none">• Configuration Management Technician• Freedom of Information Officer	<p>224214 Records Manager</p> <p>Alternative Title:</p> <ul style="list-style-type: none">• Information Management Officer <p>Designs, implements and administers information, governance structures and systems ensuring the creation, accessibility, location, storage, retention and disposal of authoritative information assets.</p> <p>Skill Level: 1</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Controls access to confidential information, and recommends codes of practice and procedures for accessing records• Manages organisations' central record and information management systems• Analyses the record-keeping needs of organisations, and translates these needs into record management systems• Maintains computerised and other record management systems and record forms, and advises on their usage• Develops record cataloguing, coding and classification systems, and monitors their use• Develops and implements information and record management policies and procedures <p>Specialisations:</p> <ul style="list-style-type: none">• Configuration Management Technician• Freedom of Information Officer

224611 Librarian

Existing	Proposed	
<p>224611 Librarian</p> <p>Develops, organises and manages library services such as collections of information, recreational resources and reader information services.</p> <p>Registration or licensing may be required.</p> <p>Skill Level: 1</p> <p>Specialisations:</p> <ul style="list-style-type: none"> • Acquisitions Librarian • Audiovisual Librarian • Bibliographer • Cataloguer • Children's Librarian • Corporate Librarian • Legal Librarian • Multicultural Services Librarian • Parliamentary Librarian • Reference Librarian • Special Librarian • Special Needs Librarian 	<p>224612 Librarian</p> <p>Delivers quality information services for the benefit of users by using unique technical skills to develop, acquire, organise, manage and preserve information resources, and to research, design and deliver customised services in a networked environment.</p> <p>Registration or licensing may be required.</p> <p>Teacher Librarians are excluded from this occupation.</p> <p>Skill Level: 1</p> <p>Main Tasks:</p> <ul style="list-style-type: none"> • Examines publications and materials, interviews publishers' representatives, and consults with others to select library materials • Provides assistance to clients in accessing library resources and undertakes information research activities on behalf of clients • Manages library systems for recording and organising library holdings, acquisitions and purchases, and reader registrations and loan transactions • Supervises indexing, filing and retrieval activities • Manages interlibrary loan systems and information networks • Selects, orders, classifies and catalogues library and information resources 	<p>224613 Library Services Manager</p> <p>Plans, organises, directs, controls and evaluates the operations of a library or library system.</p> <p>Registration or licensing may be required.</p> <p>Skill Level: 1</p> <p>Main Tasks:</p> <ul style="list-style-type: none"> • Ensures effective planning for the provision of high quality library services within identified priorities and community needs • Leads, directs and coordinates staff and the allocation of resources • Manages risk, budget, resources and facilities, and continuously improves the cost effective and efficient provision of library services • Directs the investigation, evaluation and implementation of new and alternative methods of service delivery • Manages, develops and evaluates print, audio visual and electronic collections to ensure that they meet community needs • Oversees the selection, training and performance of staff • Develops strategic plans and policies, and prepares budget submissions and briefings

- Monitors collection development and culling programs
- Sources, manages and preserves information resources and collections throughout their lifecycle including digital preservation
- Designs, directs and delivers customised library services, programs and products that are responsive to community needs
- Develops and delivers information literacy education for users

Specialisations:

- Children's and Youth Services Librarian
- Health Librarian
- Legal Librarian
- Metadata Librarian
- Reference and Research Librarian
- Systems Librarian

234911 Conservator

Existing	Proposed
<p>234911 Conservator</p> <p>Plans and organises the conservation of materials and objects in libraries, archives, museums, art galleries and other institutions.</p> <p>Skill Level: 1</p> <p>Specialisation:</p> <ul style="list-style-type: none">• Art Conservator	<p>234911 Conservator</p> <p>Investigates, documents, treats, and prevents damage to material culture to facilitate access for people to whom they hold significance.</p> <p>Skill Level: 1</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Examines and documents objects, including condition surveys and reports• Recommends appropriate materials and environments for storage, display and other contexts• Researches, tests and applies treatments to stabilise, clean, repair, restore or activate objects• Assesses and manages physical risks to cultural heritage objects and collections• Analyses, monitors, and manages storage, display and transport of material culture <p>Specialisation:</p> <ul style="list-style-type: none">• Art Conservator

272411 Historian

Existing	Proposed
<p>272411 Historian</p> <p>Researches the history of human activity and prepares accounts of findings.</p> <p>Skill Level: 1</p> <p>Specialisations:</p> <ul style="list-style-type: none">• Art Historian• Cultural Historian• Economic Historian• Geographical Historian	<p>272411 Historian</p> <p>Researches, collects and analyses information about the history of human activity, events, cultures and eras, and prepares accounts of findings.</p> <p>Skill Level: 1</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Assembles historical data by consulting sources of information, such as historical indexes and catalogues, archives, court records, diaries, newspaper files and other materials• Organises, authenticates, evaluates and interprets historical, political, sociological, anthropological and linguistic data• Undertakes historical and cultural research into human activity, and prepares and presents research findings• Writes articles to be published in academic publications, such as journals• Analyses and interprets historical information to determine its authenticity <p>Specialisations:</p> <ul style="list-style-type: none">• Academic Historian• Professional Historian

272412 Interpreter

Existing	Proposed
<p>272412 Interpreter</p> <p>Transfers a spoken or signed language into another spoken or signed language, usually within a limited time frame in the presence of the participants requiring the translation.</p> <p>Skill Level: 1</p> <p>Specialisation:</p> <ul style="list-style-type: none">• Kai Whakaruruhau (Advisor) (NZ)	<p>272416 Interpreter</p> <p>Transfers a spoken or signed language into another spoken or signed language, usually within a limited time frame, in the physical, visual, or aural presence of the participants requiring the transfer.</p> <p>Registration or licensing may be required.</p> <p>Translators are excluded from this occupation.</p> <p>Skill Level: 2</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Prepares for assignments by confirming terminology and undertaking domain specific research to comprehend the subject matter• Provides simultaneous and consecutive verbal or signed renditions of speeches into another language• Renders the meaning and feeling of what is said and signed into another language in the appropriate register and style• Transfers a written message and its intent from one language into a spoken message in another language <p>Specialisation:</p> <ul style="list-style-type: none">• AUSLAN Interpreter

272413 Translator

Existing	Proposed
<p>272413 Translator</p> <p>Transfers a source text from one language into another, usually within an extended time frame to allow for corrections and modifications without the presence of the participants requiring the translation.</p> <p>Skill Level: 1</p>	<p>272418 Translator</p> <p>Transfers a source text from one language into another, usually within an extended time frame, to allow for corrections and modifications without the presence of the participants requiring the transfer.</p> <p>Registration or licensing may be required.</p> <p>Interpreters are excluded from this occupation.</p> <p>Skill Level: 2</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Studies original texts and transcripts of recorded spoken material to comprehend the subject matter• Accurately renders the meaning and feeling of written material from one language into another using the appropriate register and style• Edits computer-translated text and uses online translation and computer-assisted translation tools• Creates translation memories for use in computer-assisted translation tools• Edits, proofreads and localises texts with a multilingual perspective

272499 Social Professionals nec

Existing	Proposed	
<p>272499 Social Professionals nec</p> <p>This occupation group covers Social Professionals not elsewhere classified.</p> <p>Skill Level: 1</p> <p>The occupations in this group include:</p> <ul style="list-style-type: none"> • Anthropologist • Criminologist • Geographer • Heritage Consultant • Linguist • Parole Board Member • Political Scientist • Sociologist • Transport Analyst 	<p>272415 Heritage Consultant</p> <p>Alternative Titles:</p> <ul style="list-style-type: none"> • Cultural Heritage Officer • Heritage Advisor <p>Provides advice and guidance on the conservation and management of heritage sites, such as historical buildings, landscapes and cultural sites. Heritage Consultants may require 'cultural authority'.</p> <p>Skill Level: 1</p> <p>Main Tasks:</p> <ul style="list-style-type: none"> • Researches and identifies heritage sites and buildings • Plans, assesses and manages cultural agreements regarding heritage affairs • Evaluates the potential impacts that proposed and planned developments may have on heritage locations and places of cultural significance, and provides recommendations for consideration • Liaises with key stakeholders, including clients, governments and Traditional Owners • Formulates strategies to manage heritage aspects on construction or development sites • Prepares and writes heritage impact statements <p>Specialisation:</p> <ul style="list-style-type: none"> • Aboriginal and Torres Strait Islander Heritage Surveyor 	<p>272499 Social Professionals nec</p> <p>This occupation comprises Social Professionals not elsewhere classified.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Anthropologist • Criminologist • Geographer • Linguist • Parole Board Member • Political Scientist • Sociologist • Transport Analyst <p>Skill Level: 1</p>

399311 Gallery or Museum Technician

Existing	Proposed
<p>399311 Gallery or Museum Technician</p> <p>Prepares artworks, specimens and artefacts for collections, and arranges and constructs gallery or museum exhibits.</p> <p>Skill Level: 2</p> <p>Specialisation:</p> <ul style="list-style-type: none">• Taxidermist	<p>399311 Gallery or Museum Technician</p> <p>Prepares artworks, specimens and artefacts for collections, and arranges and constructs gallery or museum exhibits.</p> <p>Skill Level: 2</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Mounts and prepares objects for display• Designs and arranges exhibit furnishings, display cases and display areas• Assists in setting up lighting, sounds systems, audio visual presentations and display equipment• Receives, ships, packs and unpacks exhibits• May undertake fabrication and painting for exhibitions and collection needs <p>Specialisation:</p> <ul style="list-style-type: none">• Taxidermist

399312 Library Technician

Existing	Proposed
<p>399312 Library Technician</p> <p>Assists Librarians and other information managers in organising and operating systems for handling recorded material and files.</p> <p>Skill Level: 2</p>	<p>399312 Library Technician</p> <p>Assists Librarians and other information managers in operational and technical aspects of library work. Provides access to information resources, delivers information and research services, maintains library resources and systems, and delivers customised services to users.</p> <p>Skill Level: 2</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Provides access to library resources, records and systems through data management, cataloguing and classification• Maintains library and information sources throughout their lifecycle• Searches library and information databases to assist customers with reference and research enquiries in the physical and virtual environment• Operates library digital technologies and platforms• Arranges interlibrary loans• Develops, promotes and presents programs, including displays and library tours

451411 Gallery or Museum Guide

Existing	Proposed
<p>451411 Gallery or Museum Guide</p> <p>Alternative Title:</p> <ul style="list-style-type: none">• Gallery or Museum Attendant <p>Answers inquiries and directs and guides visitors in a gallery or museum.</p> <p>Skill Level: 4</p>	<p>451411 Gallery or Museum Guide</p> <p>Alternative Titles:</p> <ul style="list-style-type: none">• Gallery or Museum Assistant• Gallery or Museum Attendant• Visitor Services Officer <p>Answers enquiries and directs and guides visitors in a gallery or museum.</p> <p>Skill Level: 4</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Meets and greets visitors, and provides general information about gallery or museum policies and programs• Controls visitors' access to exhibits and monitors entrances, exits, stairwells, and other public areas• Ensures safety of collections• Maintains records of attendance, memberships, donations and other statistics as needed• Conducts tours of exhibits in detail to visitors, providing context and background information to enhance their understanding of the material on display• May assist with installing and dismantling exhibits

599711 Library Assistant

Existing	Proposed
<p>599711 Library Assistant</p> <p>Alternative Titles:</p> <ul style="list-style-type: none">• Library Attendant• Library Clerk <p>Issues, receives and shelves library items and maintains associated records.</p> <p>Skill Level: 4</p>	<p>599711 Library Assistant</p> <p>Alternative Titles:</p> <ul style="list-style-type: none">• Library Customer Service Officer• Library Officer• Library Services Officer <p>Assists with routine enquiries, operates library management systems, processes and shelves library items, and assists with promotional activities.</p> <p>Skill Level: 4</p> <p>Main Tasks:</p> <ul style="list-style-type: none">• Operates library management systems to enable library users to borrow items• Sorts and shelves returned items• Maintains, locates and retrieves library items on request• Inspects returned physical items for damage and makes minor repairs• Undertakes routine troubleshooting of library equipment• Responds to routine enquiries from library users• Assists with the preparation of displays and promotional activities